

Minutes
Board meeting 17
BioEM

April 18, 2023
6 pm – 8 pm (CET)

In attendance:

Online:

Luc Martens (LM)
Florence Poulletier (FPoulletier)
Niels Kuster (NK)
Olga Zeni (OZ)
Rich Nuccitelli (RN)
Frank Prato (FPrato)
Bennett Ibey (BI)
Anke Huss (AH)
Wout Joseph (WJ)
Azadeh Peyman (AP)

Absent:

Lucas Portelli (LP)

Present during their part of the agenda:

Theodoros Samaras (TS): editor-in-chief
Melanie De Coster (MD) present for making notes.






1. Adoption of agenda

Agenda was adopted

2. Minutes of the 16th board meeting: approval

Approved

3. Overview of the actions of Meetings #16

1. Item 2: LM/AP: Change item 4 in minutes board meeting 15 
2. Item 4: LM: To find out the rejection rate of Bioelectromagnetics
Still to be done.
3. Item 4: LM to discuss the issues of the Journal with TS.
TS was not present at the special edition journal meeting held on 31 March; to be discussed in this meeting
4. Item 7.2: OZ: Templates, call and criteria STM Grant to be forwarded to NK 
5. Item 5.1 Fpoulletier to revise the BioEM 2023 program if possible
No solution, because every session had students 
6. Item 7.4: OZ: Advertise STM grant on BioEM2023 
7. Item 8.4: NK will improve slides on business plan for GA 

4. Topics for special issues for Bioelectromagnetics journal

1. Call special issue neurostimulation. (TS)
 - a. Will be sent out in 2 weeks
 - b. Deadline submission 31/12/23
 - c. Review time ± 2 months
 - d. Special guest editors
 - i. Alvaro Pascual-Leone is not confirmed yet.
 - e. Leaflet to promote call will be designed by Wiley and presented by TS at BioEM2023.
2. Call special issue dosimetry Bioelectromagnetics (WJ)
 - a. A draft call has been prepared by WJ and commented and approved by AP and NK
 - b. TS objected the title to include “dosimetry” and suggested something along the lines of “exposure assessment”.
 - c. Proposed date for the call to announce publicly is September 2023. It is aimed to also promote this call at BioEM2023 using a leaflet.
 - d. Deadline submission May 2024
 - e. Draft call will be finalized by AP and forwarded to TS by the end of the week.
3. Action for both calls
 - a. Design of the leaflets to be created by Wiley’s team for both calls.
 - b. Design of the leaflets to be forwarded to AP, for local printing ahead of BioEM 2023.
4. Idea for a third special issue next year proposed by AP and NK
 - a. ICNIRP guidelines above 300 GHz and exposure at Terahertz region
5. Meeting of Wiley with RN and LM
 - a. Statements of Wiley:
 - i. Wiley noted that the review times were too long, and that the rejection rate was too high.
 - ii. They expressed their concern that if they did not receive more submissions, this is a real problem for the journal.
 - b. Response of TS:
 - i. The problem may not be the long review times but rather the quality of the submissions, which could be improved, the rejection rate was currently three weeks.
 - ii. TS appealed to the board to help him in raising the profile of the Journal within the community and beyond, to encourage colleagues to submit their research to Bioelectromagnetics so the journal’s Q rate can be improved. This requires collective effort and dedication. AP offered space, time and other resources for promoting the journal during BioEM2023 meeting.
6. Invoices TS
 - a. NK asked about the delay in invoicing by TS; response TS: lack of time and absence of administrative support.
 - b. Decision: budget not spent on administrative support can be used for travel support. So for BioEM2023, TS to send the invoice including the costs of the ticket and flight to NK, AP, and MD.
 - c. Urgent: find help with the administrative tasks
 - i. TS: it is difficult due to the special nature of the work (administrative but also knowledge of content needed).
 - ii. AP suggested involving PhD students to assist TS,
 - iii. NK: post-doctoral researcher from IT’IS could provide some help.

5. BioEM2023

1. 98 registrations so far

2. Currently, there are more students than expected, but this may still change since the registration is still open.
 3. More non-members than expected.
 4. Revenue:
 - a. 45.000 Pound in the bank account
 - b. 25.000 Pound waiting to be collected
 - c. 7.500 Pound from Stripe
 5. Program
 - a. AP: We unfortunately lost a tutorial speaker who requested travel support. The fact that the request needed to go through the Board was not ideal, and we now have one tutorial/plenary spot available on Thursday. If anyone knows of someone who could fill this spot, please let us know.
 - b. AH: will contact Roel Vermeulen (exposome talk) and try to have a response in 10 days
 - i. If replacement cannot be found, Thursday morning will be free.
 - c. Update the online version of program: MD.
 - d. Large number of applications for Arthur Pilla award.
 - i. Astrid Pilla is coming in person to hand out the award.
 - e. Poster printing service
 - i. AP: we are offering to print posters and hang them up if they are sent to us by June 1st, 2023.
 - f. Open policy for the upcoming meeting
 - i. Allowing anyone who pays to attend.
 - ii. Need to be prepared for the risk of disruption and address it with appropriate measures.
- 6. BioEM2025**
1. Submission deadline was end of March 2023
 2. Only Rennes (France) submitted a proposal, but well-written and detailed.
 3. Proposal sent to the board for review.
 4. Decision on Rennes as BioEM2025 to be made in June at BioEM2023 meeting, with a presentation by Julien Modolo at the board meeting during the conference on Friday.
- 7. Finance**
1. Presentation NK added.
- 8. AOB**
1. BioEM2026
 - a. Interest from Australia to organize it.
 2. Membership
 - b. Full members: 56
 - c. Associate members: 6
 - d. Emeritus members: 3
 - e. Honorary member: 1
 - f. Student members: 6
 3. Website:
 - a. Waiting for Michaela Liberti to add EBFA history. LM will send reminder.
 - b. Add explanation d'Arsonval award:MD.
 - c. Add student awards: MD.
 - d. Add STM winners with pictures and titles as news: MD.
 4. STM Grant:
 - a. OZ to present new STM grant at BioEM2023.
 - b. Awards: Fpoullietier to create a new award and make a proposal by the next board meeting.

9. Review of decision list and actions list

1. Item 4.2: Call will be finalized by AP and forwarded to TS by the end of the week
2. Item 4.3: Design of the leaflets to be created by Wiley (TS) for both special calls
3. Item 4.3: Design of the leaflets to be forwarded to AP, to be printed locally
4. Item 5.5: AH will contact Roel Vermeulen (exposome talk) and try to have an answer in 10 days
5. Item 5.5: Update online version of program: MD
6. Item 8.1: LM -> reminder to Micaela Liberti about history of EBFA for inclusion in the BioEM website
7. Item 8.1
 - a. MD for the website:
 - i. Add explanation d'Arsonval award
 - ii. Add Student awards
 - iii. Add STM winners with pictures and titles as news
8. Item 8.2: OZ to present new STM grant at BioEM2023.
9. Item 8.2: Fpoullietier to create a new award and make a proposal by the next board meeting.

Next meetings:

May 23, 18:00 – 20:00 CET