

Minutes
BOARD OF DIRECTORS MEETING #8
BioEM Society

June 19 2022
1 pm – 3 pm (JST)

Physical attendance in Nagoya, Japan:

Luc Martens (LM)
Azadeh Peyman (AP)
Florence Poulletier (FPoulletier)
Niels Kuster (NK)
Anke Huss (AH)
Wout Joseph (WJ)

Online attendance:

Bennett Ibey (BI)
Rich Nuccitelli (RN)
Lucas Portelli (LP)
Frank Prato (FPrato) (left before the end of the meeting)
Olga Zeni (OZ)

Melanie De Coster (MD) present for making notes and reporting on website development.

1) Adoption of agenda

Agenda was adopted

2) Minutes of the seventh meeting: approval

Meeting #7 notes were approved

3) Overview of the actions of Meeting #7

All actions have been completed

4) BioEM2022: TPC Report

WJ presented the TPC report:

Most papers from Japan,
72 Students abstracts
Most abstracts on dosimetry
50% online 50% physical

Challenges:

- Problems with lack of enough chairs for sessions, the board members were asked to fill in the vacancies.
- Hybrid nature of the meeting, time zones, attendance

Acknowledges:

- Astrid Chamson-Reig from Lawson
- LOC for all the aspects related to in-person and online conference
- 131 Reviewers

5) Proposal of budget plan for BioEM to be presented at GA (NK)

The membership fees plus journal fee have been proposed in NK's presentation. These figures have been approved by the board and will be presented to the GA.

For details of the proposed budget for presentation to GA, please see NK's report.

6) President's presentation to GA (Luc)

LP presented slides of his presentation for GA to board. These slides will be attached to the GA meeting notes for all members to view.

7) Bylaw proposals to be presented to GA

The following two changes are being proposed:

1. LP's proposed changes to Article 4.2.b of the BioEM AoA :
“Emeritus Members: Any person who has been a Full Member for at least one calendar year, but has become emeritus or retired at his/her own institution. Emeritus Members have all the rights and privileges of a Full Member, except that he/she cannot vote in the General Assembly or hold office. Associate Members cannot obtain the Emeritus category.”

2. LM's proposed changes to article 7.8 of the BioEM By-Laws:
By vote of the Board, expenses, if any, may be allowed for attendance at each regular or special meeting of the Board.

Change to:

The expenses, if any, for attendance at each regular or special meeting of the Board by the Board members will be included as a separate item of the yearly budget.

8) Temporary website and requirements for website platform (Melanie De Coster)

The temporary version of www.bioem.org is now live.

Automatic email to all new members will be sent on how to login to the new website (new BioEM members and EBBA's old members. BEMS old members will keep their login credentials)

New members will need to fill out a form to get access

Various proposed modules for the new platform were also presented by Melanie De Coster together with the name and details of few companies that have been approached for a quote.

Budget for the temporary and new website is stated in the treasurer's report as around 80k EURO

Action: NK will investigate the possibility of server and hosting of the new website will be located in ITIS in Zurich.

a) **Change of Pay-Pal account**

All the new membership fees need to be paid to BioEM's bank account. BioEM already has a Pay-Pal account, which details will be shared with Lawson for membership payments.

Action: NK to share details of BioEM Pay-Pal account with Lawson.

b) **Status of chartered members from BEMS**

The board decided that the few chartered members from BEMS should automatically become full members.

Action: AP to change the status of all chartered members to full and send them an email to notify.

9) Review of decision list and actions list

Awards committee

To produce a list of all society's awards with their respective names of awards

Journal committee

Chief-editor Job description
Compensation proposal

Education committee

Erice school

10) AOB and Adjourn

Next board meeting June 24 at 1 pm JST