

Minutes
Board meeting 18
BioEM

June 18, 2023
12:00 pm – 4:00 pm (UK)
Oxford University Mathematics Institute
Room C2

In attendance:

Physical meeting:

Luc Martens (LM)
Florence Poulletier (FPoulletier)
Niels Kuster (NK)
Olga Zeni (OZ)
Rich Nuccitelli (RN)
Frank Prato (FPrato)
Wout Joseph (WJ)
Azadeh Peyman (AP)
Bennett Ibey (BI)
Anke Huss (AH)

Absent: Lucas Portelli (LP)

Invited for point 8: Theodoros Samaras (TS)

Invited for point 9: Nikolaos Petroulakis

Melanie De Coster (MD) present for making notes.

1. Adoption of agenda

Agenda was adopted

2. Minutes of the 18th board meeting: approval

Approved

3. Overview of the actions of Meetings #18

1. Item 3.2: LM will remind TS about design leaflet. ✓: only one leaflet at BioEM 2023, Dosimetry will be announced during the meeting, but no leaflet for now, this will be produced later in the year.
2. Item 5.1: AP to present the election procedure during the General Assembly meeting and issue the corresponding call for nominations. ✓
3. Item 6.3: FPoulletier will check if the candidates for Arthur Pilla award are not in parallel sessions. ✓ In parallel in OS03 and OS04, but this should not create any problems.
4. Item 6.5: AP will send the procedure/bylaws for d'Arsonval award to FPoulletier ✓
5. Item 6.6.d: Poster design for BioEM 2023 advertising BioEM STM grant by OZ and MD ✓
LM will talk about it during the opening + Olga in closing
6. Item 6.6.d: OZ to present the STM poster at BioEM2023 ✓

7. Item 6.6.e: Extend the website. 

4. BioEM 2023: LOC report

1. Registrations
 - Waived registration: 12
 - One day: 10
 - Students: 63
 - BioEM Members: 88
 - Non-members: 114
2. Discussions about China representation (not a single registration was received from China this year, maybe because of travel restrictions) and student rates (the reduced rate was instrumental in attracting many students)
3. Budget overview and VAT-related issues
 - Some delegates want to recover the VAT. Since BioEM 2023 Ltd and BioEM society both are educational and not for profit organizations, they are not VAT-liable, this request was denied. An expert was appointed to investigate whether BioEM 2023 Ltd indeed is not VAT-liable. If we are, there would be an additional cost of £10,000, but the likelihood of this is low.

5. TPC report

1. Presentation attached

6. President's presentation for GA

1. Presentation attached
 - a. Addition of Anke Huss to the education committee
 - b. Add: Recording and availability of talks from BioEM 2024 speakers in the website for all members

7. Treasurer's presentation for GA

1. Presentation attached
2. The board confirmed the proposal to budget 10 STM grants (in total 25000 EUR) for 2024

8. Editor in Chief's presentation

1. Presentation attached
2. Discussions held about the difficult review process due to lack of implementation of good procedures by Wiley
 - RN will organise a meeting with Wiley and the journal committee
3. Access to statistics for TS needed from Wiley.
 - LM will ask access.
4. Presentation of the transformational agreement of Wiley with institutions: members must become aware of it.
5. Best paper award
 - Discussion held for a potential best Bioelectromagnetics journal paper (idea proposed by RN to encourage submission to the journal).
 - FINAL CONCLUSION: Best Bioelectromagnetics journal paper (at least one BioEM member should be co-author).
 - The winner is decided by the journal's editorial board. There is an option in the review system already by which an associate editor can propose a manuscript he or she handles for the best paper. If a member of the editorial board has a conflict of interest they are excluded from the procedure.
 - The winner will automatically be invited as a plenary speaker at the BioEM conference session: advances in Bioelectromagnetics
 - The winner gets 2000 EUR travel award and 500 EUR fee
 - To be announced tomorrow at the general assembly

6. Observations: review articles get more citations
7. Leaflet for dosimetry special issue will be available by December

8. BioEM 2024 presentation

1. Discussion about conference fees, membership, and attracting more members
2. Budget adjustments and meeting logistics
3. Invited speakers

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9. Review of decision list and actions list

1. Item 6.1: LM: Addition of Anke Huss to the education committee
4. Item 6.1: LM: Add: Recording and availability of speaker BioEM 2024
5. Item 8.7: New format of journal papers+ special issue in leaflet
6. Item 8.2: RN will organise a meeting with Wiley and the journal committee
7. Item 8.3: LM will ask Wiley access to statistics of journal for TS
8. Item 8.7: Leaflet for Dosimetry issue to be produced by December (TS)

10. AOB and Adjourn

1. STM: new STM call on 15 September; application deadline 31 October; results to be announced mid December

Next meetings:

June 23, 13:30 – 16:00 UK time