

Minutes
Board meeting #27
BioEM

March 25, 2024
06:00 pm – 08:00 pm (CEST)
Online meeting

In attendance:

- Luc Martens (LM)
- Florence Poulletier (FPoulletier)
- Niels Kuster (NK) joined at 18:30
- Frank Prato (FPrato)
- Azadeh Peyman (AP)
- Anke Huss (AH)
- Bennett Ibey (BI)
- Wout Joseph (WJ)
- Rich Nuccitelli (RN)
- Olga Zeni (OZ)

Absent:

- Lucas Portelli (LP)

Invited for making notes: Melanie De Coster (MD)

1. Adoption of agenda
 1. The agenda was unanimously adopted
2. Minutes of the 26th meeting: approval
 1. The minutes of the 26th meeting were reviewed and approved. (Motion by RN, seconded by AP)
3. Overview of the action of meeting #26
 1. Item 4: Bioelectromagnetics Journal and marketing
 - Communication with Wiley administration
 - LM will email Wiley admin to request for a meeting again
 - Special Issue on neurostimulation
 - AP will create a newsletter, MD will send it to all members
 - Special Issue on Experimental and Numerical dosimetry
 - Distribution of leaflet during BioEM 2024 and other conferences: Task assigned to TS.
 - Invitation to TS for the next board meeting to discuss distribution locations (MD)
 - Extension of deadline to September:
 - Adjustments to leaflet required, to be coordinated with TS (LM will request it to TS)
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 - Make content plan for LinkedIn
 - LM: will organize a Communication committee meeting to discuss marketing and create a list with data and content
 - MD to follow up
 - Editorial
 - Deadline 01/06 (to be published): TS and OZ
 - Reviews
 - Some have not met the required quality. There are also other issues. LM will ask RN to organize a Journal committee to address this issue and other issues
 2. Item 5: BioEM 2024

- Plenary presentation of Ed Boyen
 - NK will coordinate with AH regarding possible timeslots and additional information. ✓
 - Travel support for low and middle-income countries
 - Details will not be provided on the website (MD). Individuals from low and middle-income countries in need of financial support are instructed to contact office@bioem.org. ✓
 - 3. Item 6: BioEM 2026: call for proposals
 - AP and MD will work on drafting the announcement and creating a template for the budget. ✓
 - 4. Item 7: Update about awards
 - A new email will be sent to members, extending the deadline and reminding them of all communications via Mailchimp (MP and FPoullietier). Additionally, the information will be shared on LinkedIn. (AP) ✓
 - 5. Item 8: Elections and Membership of BioEM
 - The content of the email from LM will also be shared on LinkedIn by AP. ✓
4. BioEM 2024: Update
1. Platform presentations to be assigned to various topics (TPC and MD)
 - 247 abstracts accepted
 - 3 abstracts rejected
 - 14 oral sessions
 2. Adjustments made to timetable due to session lengths by the TPC
5. Discussion regarding reduced registration fee for Emeritus members
1. Proposal by AP: same fee as the students for the conference
 2. Vote held, proposal adopted to grant a reduced registration fee for Emeritus members. To be implemented on the website (MD)
6. Elections: Update
1. Extension of election period to increase voter turnout.
 2. Announcement of winners to be made to the board first (AP), then to candidates (AP), and finally to all members. (AP and MD)
 3. Discussion initiated regarding potential changes to election process based on geography and expertise.
 4. Results
 - President-Elect (2024-2026):
 - Micaela Liberti
 - 10 Board members in alphabetical order (2024-2026):
 - Francesca Apollonio
 - Myles Capstick
 - Anke Huss
 - Wout Joseph
 - Lena Kranold
 - Sarah Loughran
 - Damijan Miklavčič
 - Florence Poullietier De Gannes
 - Akira Ushiyama
 - Maxim Zhadobov
7. Review of decision and action list
1. Item 3: Special Issue on 5G and 6G Dosimetry
 - Distribution of leaflet during BioEM 2024 and other conferences: Task assigned to TS.
 - Invitation to TS for the next board meeting to discuss distribution locations (MD)
 - Extension of deadline to September:
 - Adjustments to leaflet required, to be coordinated with TS (LM will request it to TS)
 2. Item 4: BioEM 2024
 - Platform presentations to be assigned to various topics (TPC and MD)
 3. Item 5: Discussion regarding reduced registration fee for Emeritus members
 - To be implemented on the website (MD)
 4. Item 6: Elections: Update

- Announcement of winners to be made to the board first (AP), then to candidates (AP), and finally to all members. (AP and MD)

8. AOD and Adjourn

1. Next Meeting Dates:

- April 22, 2024, at 18:00 CET
- May 21, 2024, at 18:00 CET