

Minutes
Board meeting #36
BioEM

January 15, 2025
9:00-11:00 (Brussels Time)
Online Zoom meeting






In attendance:

- Azadeh Peyman (AP)
- Florence Poulletier (FP)
- Anke Huss (AH)
- Francesca Apollonio (FA)
- Myles Capstick (MC)
- Lena Kranold (LK)
- Micaela Liberti (ML)
- Maxim Zhadobov (MZ)
- Sarah Loughran (SL)

Late:

- Wout Joseph (WJ, arrived at 10:00am)
- Akira Ushiyama (AU, arrived at 09:30am)

Invited for making notes: Melanie De Coster (MD)

1. Adoption of agenda
 1. The agenda was adopted
2. Minutes of the meeting #35
 1. The minutes of meeting #35 were reviewed and approved. (Motion by MZ, seconded by MC)
3. Overview of the action of meeting #35 **Updates**
 1. 1. Item 4: Updates from the committee
 - Journal
 - Varia
 - Request TS to provide an update on the journal during BioEM 2025 in Rennes (MD). 
 - It is uncertain if TS will be present in Rennes; however, he will provide a report during the meeting, including updates for both the Board and the General Meeting (GM).
 - Send a promotional message from AP and TS to members about the journal 
 - Awards
 - MD will send monthly reminders through the newsletter 
 - MD to place the order for medals and pins. 
 - Finance
 - Schedule Doodle for January meeting (MD) 
 2. Item 5: BioEM 2025
 - Call for proposals
 - Action: FA to send a list of proposed plenary speakers to the board members for review
 - Conference app
 - Collaboration between MD, MZ, LOC, and TPC
4. Updates from the committee
 1. Journal (next meeting 22/01/2025)
 2. Meeting Committee (09/12/2024, next meeting TBD)
 - Proposal of inclusion of a complimentary membership for one year.
 - Proposed registration categories for BioEM 2025:
 - Member.
 - Non-Member.

- Non-Member with potential membership (subject to membership committee approval).
 - Both Non-Member categories will have the same registration fee, valid only for the duration of early registration.
 - Complimentary membership details to be finalized by the Membership Committee after discussion in the Finance Committee meeting.
 - ARegistration page to be updated accordingly by ML, MC, and MD.
 - Membership promotional text to be drafted by AP and shared with MC and ML + newsletter on 31/01/2025 (MD)
- 3. Communication (08/01/2025, next meeting 13/02/2025)
 - Promotion on Social Media:
 - Videos/interviews from BioEM 2024 to be promoted on social media.
 - Michal Cifra to share content weekly or bi-weekly on LinkedIn leading up to BioEM 2025 in Rennes.
 - Social Media Updates:
 - Reddit:
 - Michal Cifra has created a Reddit account.
 - Open access papers (less than 6 months old) are being publicized.
 - Significant views on content: 63k and 27k.
 - Link to main account for board members: Bioelectromagnetics on Reddit.
 - MD is to request Michal Cifra to update the name to BioEM, so it reflects official account for the society.
 - LinkedIn:
 - Similar strategy to Reddit.
 - BioEM 2025 Promotion:
 - Obtain a quote from LOC for promotional activities and video recordings. (Extended LOC)
 - Visual Abstracts from Journals:
 - Michal Cifra requested abstracts from Wiley.
 - AP to prompt TS as needed.
- 4. Education
 - STM Grant Winners:
 - Grants awarded (10 recipients: 8 high-income countries, 2 low-income countries).
 - Photos and acknowledgments will be updated on the website.
 - Proposal AP: Fixed number for high/middle income and low-income to provide positive discrimination for low-income countries that are not capable to compete with high income countries due to lack of research infrastructure.
 - To be discussed on the education committee (AH and FP)
- 5. Membership

Nothing to report.
- 6. Awards
 - No nominations for the D'Arsonval or Young Scientist Awards so far.
- 7. Finance
 - Updates presented by MC:
 - Funding for IT'IS accounting services unanimously approved.
 - Salary adjustment for Society Administrator unanimously approved.
 - New proposed membership category for BioEM 2025 registrants approved.
- 5. BioEM 2025
 1. Call for proposals
 - FA to share a list of proposed plenary speakers with the board for review.
 - Final program approved.
 - FA to forward list of plenary speakers to MD.
 - Abstract submission deadline to be extended by two weeks (new deadline: February 14, 2025).
 - Workshops and tutorials progressing as planned.
 - FA: Ask plenary/tutorial/workshop to upload on Oxford abstracts
 2. Conference app
 - Collaboration between MD, MZ, LOC, and TPC initiated
 3. Conference Website

- Ongoing
- 6. Resignation of board members and their replacement
 - Resignation of Damijan Miklavčič confirmed; a replacement is proposed based on the next person with the highest votes during the last year's election, pending General Assembly (GA) approval.
 - Proposal by ML and FA to invite Damijan Miklavčič to reconsider his resignation was declined (2 in favor, 9 against).
 - AP will send the profile of the next candidate to the board members.
 - Bylaws to be reviewed for the correct procedure to be followed.
- 7. Call for BioEM 2027
 - 1. To be sent out in February 2025. (MD)
- 8. Elections 2025
 - 1. ML confirmed as Election Officer.
 - 2. Nomination Committee to be established by next board meeting. (AP)
- 9. Review of decision and action list
 - 1. Item 4.2: Meeting Committee (09/12/2024, next meeting TBD)
 - Complimentary membership offer details to be finalized by the Membership Committee after discussion in the Finance Committee meeting.
 - Registration page to be updated accordingly by ML, MC, and MD.
 - Membership promotional text to be drafted by AP and shared with MC and ML + newsletter on 31/01/2025 (MD)
 - 2. Item 4.3: Social Media Updates:
 - Reddit:
 - MD is to request Michal Cifra to update the name to BioEM.
 - 3. Item 4.4: Education
 - STM: Proposal AP: Fixed number for high/middle income and low-income
 - To be discussed on the education committee (AH and FP)
 - 4. Item 5.1 BioEM 2025
 - Call for proposals
 - FA to share a list of proposed plenary speakers with the board for review.
 - FA to forward list of plenary speakers to MD.
 - Abstract submission deadline to be extended by two weeks (new deadline: February 14, 2025). (MD for communication)
 - FA: Ask plenary/tutorial/workshop to upload on Oxford abstracts
 - 5. Item 6: Resignation of board members and their replacement
 - AP will send the profile of the next candidate with the highest vote to the board members.
 - Bylaws to be reviewed for correct procedure.
 - 6. Item 7 Call for BioEM 2027
 - To be sent out in February 2025. (MD)
 - 7. Item 8: Elections 2025
 - Nomination Committee to be established by next board meeting. (AP)
 - 8. Item 10: TPC and LOC documents
 - To be presented next board meeting (MD)
 - All: Reminder to review and finalize TPC and LOC documents by January 31st.
- 10. AOB and Adjournment
 - 1. TPC and LOC documents
 - To be presented next board meeting (MD)
 - All: Reminder to review and finalize TPC and LOC documents by January 31st.
 - 2. Next meeting
 - Date: Friday, 28/02/25
 - Time: 9 AM CEST
 - Invite: Zoom by MD 