

Minutes
Board meeting #41
BioEM

June 27, 2025
14:00-16:30 (Brussels Time)
Room 13, Le Couvent des Jacobins
Rennes, France

In attendance:





- Azadeh Peyman (AP)
- Francesca Apollonio (FA)
- Myles Capstick (MC)
- Lena Kranold (LK)
- Sarah Loughran (SL)
- Akira Ushiyama (AU)
- Wout Joseph (WJ)
- Florence Poullétier (FP)
- Maxim Zhadobov (MZ)
- Anke Huss (AH)

Absent:

- Micaela Liberti (ML)

Invited for point 4.1 BioEM 2025: Julien Modolo (JM)

Invited for making notes: Melanie De Coster (MD)

1. Adoption of agenda
 1. The agenda was adopted.
2. Minutes of the meeting #40
 1. Minutes of this meeting not yet prepared.
3. Overview of the action of meeting #40
 1. Item 3.1: Nomination committee: Organize first meeting (MD) (After meeting Rennes)
 2. Item 4.1: Journal
 - EiC Renewal:
 - Proposal to change bylaws for EiC term from 3 to 5 years and editors from 2 to 3 years was accepted; to be presented at GA on June 27, 2025. 
 - Associate Editors:
 - Approvals: Erica Constantini, Kensuke Sasaki, Simona Di Meo, Yan Mi, Aiping Yao.
 - Final selection will be announced during the GA. 
 3. Item 11.2: ML will forward the Erice School report to MD for upload to the website.
 4. Item 4.2: Meeting
 - Survey for BioEM 2025
 - Survey was approved and will be sent out on Friday, June 27, 2025. 
 5. Item 4.3: Membership
 - Approved text to be presented on GA 
4. BioEM 2025
 1. Presentation of final budget by Julien Modolo
 - Final budget shows a loss of €10,000 due to the original caterer's bankruptcy.
5. Update from the committees
 1. Finance
 - Credit Card:
 - MC to explore practical implementation.
 2. Meeting
 - Survey for BioEM 2025
 - Reminder to be sent in a few weeks.

- Photos & Program Access
 - To be made available to participants only through a dedicated member/participant page.
 - Newsletter to be sent out with link to photos
 - 3. Membership
 - Complementary membership
 - Supporting documents will not be requested during the registration process but will instead be collected via email afterwards.
- 6. BioEM 2027
 - 1. Viewing of a pre-recorded video by Alberto Najera for Toledo (Spain)
 - Alberto Najera to be invited to next board meeting to clarify budget figures.
 - Concerns raised about high costs: catering, A/V, registration, and student events.
 - 2025 registration fees should be reused.
 - Topic to be revisited at the next meeting.
- 7. Discussion on the subjects keywords for abstract submissions and conference sessions
 - 1. To be further discussed in TPC meeting (FA, MC, and MD present for back-end coordination).
- 8. BioEM 2026
 - 1. LOC
 - Sponsorship by ARPANSA is secured to be used for students and young researchers causes
 - Note: only for members
 - 2. TPC
 - Call for proposals:
 - Coordination with MD to begin end of November or early December.
 - Registration to open January (preferably already in December to avoid visa issues).
- 9. Privacy
 - 1. Members' data to be stored for 3 years, then deleted.
 - 2. MD to draft privacy policy and circulate to board.
 - 3. Inactive member list to be shared with AP. (MD)
- 10. Review of decision and action list
 - 1. Item 3.1: Nomination committee: Organize first meeting (MD) (After meeting Rennes)
 - 2. Item 5.1: Credit card: MC to explore practical implementation
 - 3. Item 5.2: Reminder survey + link photo's (MD)
 - 4. Item 6: Alberto Najera to be invited to next board meeting to clarify budget figures (MD)
 - 5. Item 7: Discussion on the subjects for presentations
 - To be further discussed in TPC meeting (FA, MC, and MD present for back-end coordination).
 - 6. Item 8: BioEM 2026
 - Call for proposals:
 - Coordination with MD to begin end of November or early December.
 - 7. Item 9: Privacy
 - Data to be stored for 3 years, then deleted.
 - MD to draft privacy policy and circulate to board.
 - Inactive member list to be shared with AP. (MD)
- 11. AOB and Adjournment
 - 1. Committee Meeting Schedule
 - First meeting of the Nomination Committee still to be scheduled.
 - 2. TPC 2027
 - Lena Kranold and Sarah Loughran
 - LN and SL to be added to the TPC mailing list
 - 3. BioEM 2026 awards: to be coordinated by Wout and Florence.
 - 4. Journal / GA Follow-up
 - AP to contact solicitor regarding GA voting procedure.
 - AP to ask solicitor whether bylaws can be made public.